

GRADUATION

Application for Degree

You must complete and submit an Application for Degree (AFD) online to the Graduate Division office at least three months before the granting of the degrees in May, at the beginning of August, and at the end of December, if you intend to participate in graduation ceremonies.

See: www.registrar.ku.edu/current/graduation.shtml

You would typically submit the AFD during the enrollment period for the semester in which your final requirements for the degree (including the Oral Defense) will be completed. The submission of the Application for Degree online is part of the degree requirements.

Granting of Master's Degree

The Office of Research and Graduate Studies confers the Master's degrees to the candidates recommended by each Graduate Division. The Dean's office of the College of Liberal Arts and Sciences is responsible for the Master's Hooding Ceremony for graduate students within the College. The Office of Research and Graduate Studies awards degrees three times each year in August, December, and May. The University formally confers all academic year's degrees at the annual Commencement in May.

See **Form F: Graduation Checklist** to ensure that you have completed all the requirements and paperwork for graduation.

Master's Degree Hooding Ceremony

Prior to the Hooding Ceremony, you must inform the Office of Research and Graduate Studies of your intent to participate in the ceremony. You should request that a GINSP faculty member, usually your Thesis/Non-Thesis Committee Chair, be present to perform your hooding.